

**Bill Wolff**  
**Web Design & Development, Fall 2018**  
**Resume Draft Checklist**

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Please ensure your resume meets the following criteria at least 1 day before your resume draft conference.

From the assignment:

**Your HTML5 page must:**

- Use the HTML5 doctype;
- UTF-8 character encoding;
- Use valid, structural tags (e.g., headers, paragraphs, and lists) and class/id attributes;
- Be hand-written and original;
- Include a meaningful personal statement which articulates your beliefs about your future field rather than your skills;
- All closing div tags `</div>` tags should be followed by an appropriate comment that describes the division that is closing, such as `<!-- end resume-->`;
- Must have an appropriate and meaningful title within the `<title></title>` tags.
- Must have `title=" "` attributes for all links, such as `<a href=" " title=" ">linked text</a>`;
- Have a meaningful .html name in all lowercase letters;
- Validate against the W3C Markup Validation Service (<http://validator.w3.org/>).

**Your CSS file must:**

- Use only valid CSS 1 & 2 selectors, properties, and attributes (CSS3 will be an option in Project 2);
- Must have a meaningful .css file name in all lowercase letters;
- Include media queries for specific layouts for cell phones (320px), tablets (768px), and computer screens (1200px) (or other computer screen width of your choice);
  - at the 1200px (or other) width, the statement and resume must appear side-by-side using the float property;
- Include commented math equations, such as `/* 36 / 16 */`, for all em sizes;
- Be hand-written and original;
- Validate against the W3C CSS Validation Service (<http://jigsaw.w3.org/css-validator/>).

**In addition, based on discussions in class:**

- All code must have standard and consistent spacing throughout to enhance readability.
- In your .css file, the only code to appear above the media queries should apply to all screen sizes.
- In your .css file reduce coding redundancies as much as possible; that is, take advantage of the cascading nature of style sheets.
- Your server space should be free from clutter and files located in the wrong location, and all folders should be lowercase.

- All fonts and colors should be chosen for a specific rhetorical and aesthetic reason.